

## ALLOWABLE EXPENSES WITH 317 AND CHILDHOOD IMMUNIZATION ACTIVITIES FUNDS (effective 1/1/2010)

Childhood Immunization Activity Funding is a blend of federal VFC and AFIX funds. Where there is more than one allowable funding source for a specific expense, a double check mark (✓✓) indicates the preferred single funding source for the full cost of that expense.

Expense	Allowable with 317 operations funds	Allowable with Childhood Immunization Activities funds
Service delivery activities	✓	
Consumer information activities	✓	
Surveillance activities	✓	
Population assessment activities	✓	
Perinatal hepatitis B activities	✓	
Advertising (restricted to recruitment of staff or trainees, procurement of goods and services, disposal of scrap or surplus materials)	✓	
Locks/security devices for providers	✓	
Translations	✓	
Vaccine administration supplies	✓	
Building rearrangement/alteration costs (not construction)	✓	
Registry (restricted to one-time development support, inventory module design/development, adding fields and reports to collect VFC eligibility screening data, data entry personnel salary for VFC portion of entering vaccine histories, other enhancements with VFC-specific documentation)	✓	✓✓
Registry (all other registry-related activities)	✓	
Pagers/cell phones	✓	✓
Rent on buildings and equipment (restricted to non-government owned building)	✓	✓
Accounting services	✓	✓

<b>Expense</b>	<b>Allowable with 317 operations funds</b>	<b>Allowable with Childhood Immunization Activities funds</b>
Vehicle lease (restricted to grantees with policies that prohibit local travel reimbursement)	✓	
Communication (electronic/computer transmittal, messenger, postage, local and long distance telephone)	✓	✓
Compensation/fringe benefits	✓	✓
Indirect costs	✓	✓
Consumer/provider board participation	✓	
Contracts	✓	✓
Data processing	✓	✓
Maintenance operation/repairs	✓	✓
Malpractice insurance for volunteers	✓	✓
Meetings/conferences	✓	✓
Memberships/subscriptions	✓	
Professional service costs (limited term staff)	✓	✓
Public relations	✓	
Publication/printing costs (restricted to VFC program-specific needs; excludes VIS printing expenses)	✓	✓✓
Publication/printing costs (all other immunization related publication and printing expenses)	✓	
Salary/wages	✓	✓
Service charges	✓	✓
Shipping (other than vaccine)	✓	✓
Office supplies	✓	✓
Training costs	✓	✓
In-state travel costs	✓	✓
Out-of-state travel costs (restricted to NIC, Program Manager's/PHA Meeting, and other CDC sponsored immunization program meetings specified in each year's grant guidance)	✓	✓
VFC specific training	✓	✓✓

<b>Expense</b>	<b>Allowable with 317 operations funds</b>	<b>Allowable with Childhood Immunization Activities funds</b>
VIS camera ready copies	✓	✓✓
VFC promotional and recruitment materials	✓	✓✓
VFC-only site visits	✓	✓✓
VFC provider feedback surveys	✓	✓✓
Toll-free phone lines for vaccine ordering	✓	✓✓
Fax machines for vaccine ordering	✓	✓
Printing of vaccine accountability forms	✓	✓✓
Data entry for VACMAN	✓	✓✓
Vaccine warehouse needs	✓	
Vaccine cold chain supplies	✓	
Vaccine shipping supplies/shipping costs	✓	
Third party distribution contracts	✓	
Equipment for public clinic sites for vaccine distribution	✓	
Vaccine storage and distribution supplies for provider sites	✓	
Laptops	✓	✓
Personal computers	✓	✓
Printers	✓	✓

## NON-ALLOWABLE EXPENSES WITH 317 AND CHILDHOOD IMMUNIZATION ACTIVITY FUNDS

<b>Expense</b>	<b>NOT allowable with 317 funds</b>	<b>NOT allowable with Childhood Immunization Activity funds</b>
Honoraria	✓	✓
Advertising costs (conventions, displays, exhibits, meetings, memorabilia, gifts, souvenirs)	✓	✓
Alcoholic beverages	✓	✓
Building purchases, construction, capital improvements	✓	✓
Entertainment	✓	✓
Land purchases	✓	✓
Legislative/lobbying activities	✓	✓
Bad debts	✓	✓
Vehicle purchase	✓	✓
Bonding	✓	✓
Construction	✓	✓
Depreciation on use charges	✓	✓
Vaccine	✓	✓
Research	✓	✓
Dry cleaning	✓	✓
Travel to ACIP meetings	✓	✓
Fundraising	✓	✓
Interest on loans for the acquisition and/or modernization of an existing building	✓	✓